

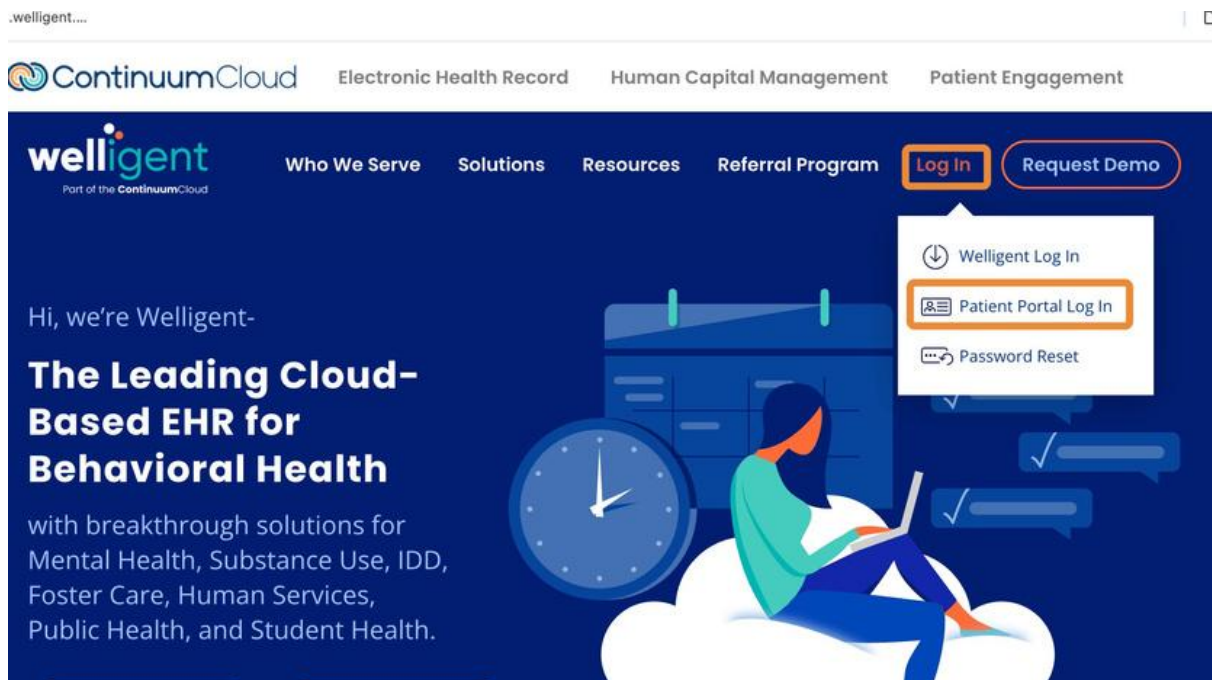
Welligent How To:

Making a Payment via the Patient Portal

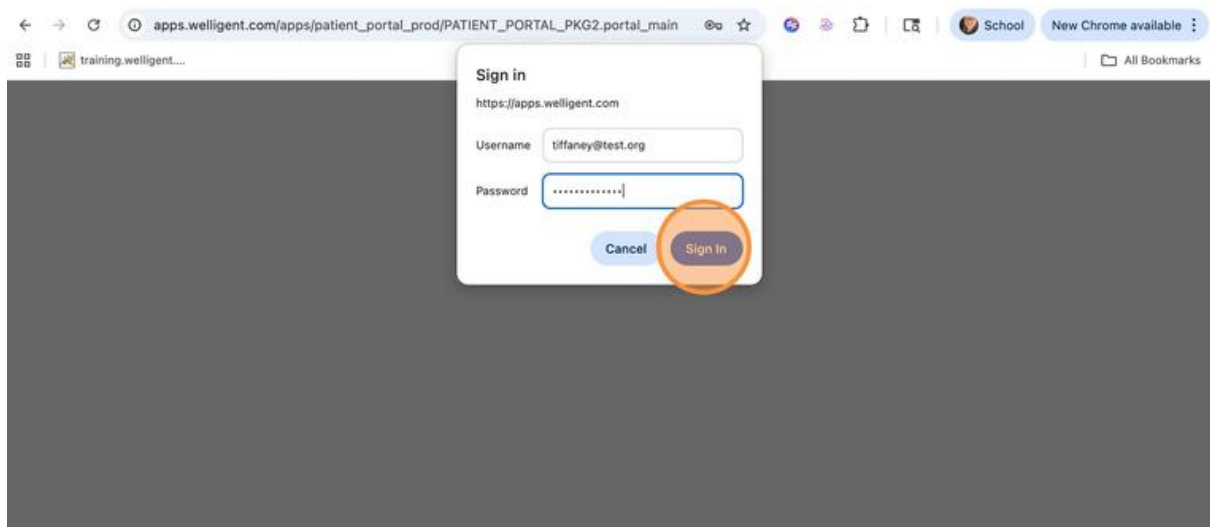
Step 1: Navigate to www.welligent.com

Step 2: Click Log In

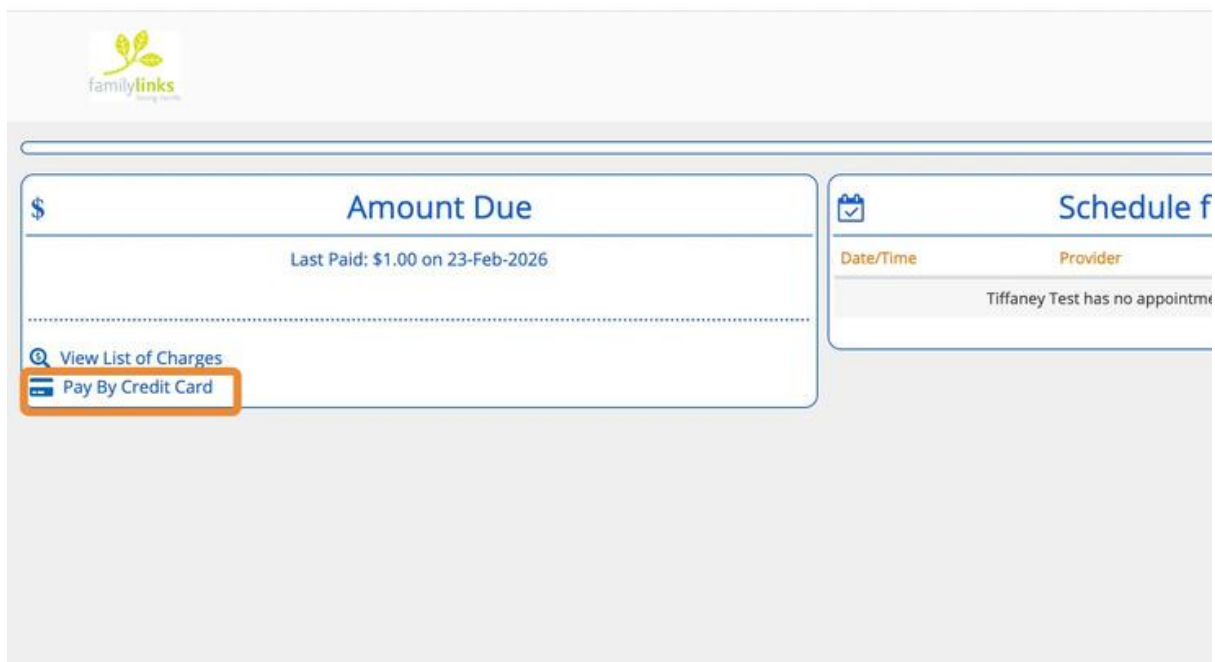
Step 3: Select "Patient Portal Log In"



Step 4: Enter username, password and click Sign In.



Step 5: Click on the "Pay By Credit Card" Link



Step 6: Enter Credit Card Details - Type, Number, Expiration, & Security Code

familylinks
FamilyLink

\$ Make a Credit Card Payment

Credit Card Details

Name on Card
Tiffany Test

Billing Address
123 sesame Street Washington

Zip Code
15301

Card Type
▼

Credit Card Number
[Redacted]

Expiration Date
▼ / ▼

Card Security Code
[Redacted]

Step 7: Enter Amount

Step 8: Enter Memo (Optional)

zip code
15301

Card Type
▼

Credit Card Number
[Redacted]

Expiration Date
▼ / ▼

Card Security Code
[Redacted]

Amount
[Redacted]

Memo
[Redacted]

Step 9: Click the check box to authorize the charge.

Step 10: Click Process Payment

Credit Card Number

Expiration Date

Card Security Code

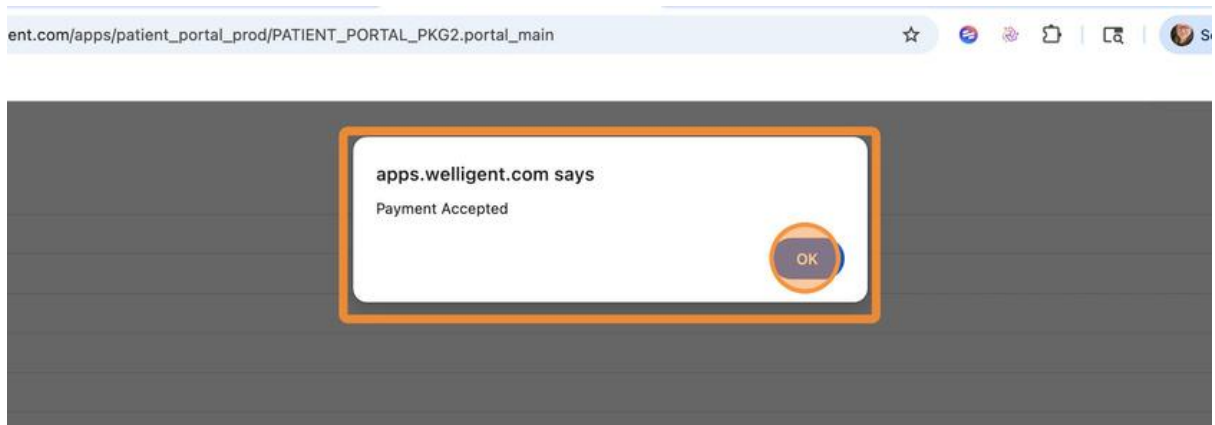
Amount

Memo

☐ I authorize Familylinks to charge the credit card indicated in this web form, for the noted amount on today's date. I understand that returns, r
confirm that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company, so long as the transac

Process Payment

Step 11: Confirm Payment Accepted & Click "OK"



Step 12: Receipt will generate. Print for Records, if needed.

Payment Receipt	
 Familylinks - Banksville 2644 BANKSVILLE RD PITTSBURGH PA 152162812 412-942-0483	Receipt for Payment Statement Date: 25-Feb-2026 Receipt #: 2426230
ADDRESSEE TEST 123 sesame Street Apt # 23 123 Main Street Washington, PA 15301	Client Name: TIFFANEY H TEST
Payment Details (Self Pay)	
Payment Date:	25-Feb-2026
Amount Paid:	\$1.00
Method of Payment:	Visa
Received By:	Not Specified
Name on Card:	Tiffany Test
Transaction ID:	197044141
Card Number:	[REDACTED]
Expiration Date:	3/2029
Authorization Code:	92915D
Card Holder Signature:	
I agree to pay the above total amount to according to my credit card issuer agreement	

Step 13: Click on the Main Menu to Expand Portal Options.





- Billing Statement
- Charges
- Payment History
- Pay by Credit Card
- Financial Assessment

Payment Method	Check #	ClmCnt	Charge	Total Applied	Refund	Available Credit
Visa		0	\$1.00	\$0.00	\$0.00	\$1.00
Visa		0	\$1.00	\$0.00	\$0.00	\$1.00
Mastercard		0	\$1.00	\$0.00	\$1.00	\$0.00
			\$3.00	\$0.00	\$1.00	\$2.00

Step 14: To View Additional Billing information:

Select Billing & Click on Statement, Charges, Payment H(x), or Pay by Card

The screenshot shows the FamilyLinks web application interface. At the top left is the FamilyLinks logo. On the right are icons for a menu, email, and user profile. Below the logo, there's a navigation bar with 'Billing' (highlighted with an orange box) and 'Client Info'. To the right of 'Billing' is a dropdown menu (also highlighted with an orange box) containing 'Billing Statement', 'Charges', 'Payment History', 'Pay by Credit Card', and 'Financial Assessment'. Below this is a table titled 'Available Credit:' with a checkbox. The table has columns: View Receipt, Payment Date, Payment Method, Check #, ClmCnt, Charge, Total Applied, Refund, and Available Credit. It lists three transactions: two Visa payments of \$1.00 each and one Mastercard payment of \$1.00, all dated in February 2026. A 'Total' row shows a total charge of \$3.00 and a total refund of \$2.00, leaving an available credit of \$1.00.

View Receipt	Payment Date	Payment Method	Check #	ClmCnt	Charge	Total Applied	Refund	Available Credit
	25-Feb-2026	Visa		0	\$1.00	\$0.00	\$0.00	\$1.00
	23-Feb-2026	Visa		0	\$1.00	\$0.00	\$0.00	\$1.00
	18-Feb-2026	Mastercard		0	\$1.00	\$0.00	\$1.00	\$0.00
Total					\$3.00	\$0.00	\$1.00	\$2.00